

Kellen R. Enright

6820 Gabella St. Apt. 328 • Apple Valley, MN, 55124 • (507) 259-0835 • kellenenright@gmail.com

Education

Bachelor of Science in Business – Financial Planning **Graduation - May 2017**
Minnesota State University, Mankato – Mankato, MN (AACSB International-accreditation)

GPA: 3.9

Awards and Recognition:

- Earned invitation for lifetime membership to Beta Gamma Sigma International Honor Society **2017**
(Highest recognition a business student anywhere in the world can receive in baccalaureate or post-baccalaureate program accredited by AACSB International – The Association to Advance Collegiate Schools of Business)
- Recipient of: **2014-2017**
 - Northwestern Mutual Financial Planning Competition Scholarship
 - Norbert J. Harrington Sr. Family COB Endowed Scholarship
 - Grant from state of Minnesota
 - Sunshine Brooks Foundation Scholarship for academic achievement
 - Mayo Foundation Scholarship for academic achievement

Certifications

- Completed the CFP education requirement and intend to sit for the exam in July 2018

Finance Experience

Teller – Anchor Bank – Apple Valley, MN **October 2017 - present**

- Provides exceptional customer service, processes routine bank transactions and maintains accurate records of all transactions
- Adheres to all standard operating policies and procedures and Federal and State banking regulations
- Conducts business in a professional, friendly manner with emphasis on building long-term customer relationships

Financial Planning Case Study Team Member – College of Business – Mankato, MN **March 2017 – April 2017**

- Developed a financial plan to help the hypothetical clients meet their retirement goals and other financial objectives
- Met with financial planners at Northwestern Mutual to improve our work
- Professionally presented our financial plan to a large group of people with the financial planners serving as judges

Intake Specialist - Prepare & Prosper/VITA **January 2017 - present**

- Greet customers, explain tax preparation process, and help prepare tax returns
- Frequently work in Microsoft Office (tracking volunteer attendance, analyzing survey results, etc.)
- Adhere to strict code of confidentiality
- Dedicated volunteer

Additional Volunteer Experience

- Registered volunteer for the City of Apple Valley – Adopt a Park Program **June 2017 - present**
- Note-taker for disabled students at Minnesota State University, Mankato - Mankato, MN **2014 - 2015**
- Event Coordinator at Gift of Life Transplant House - Rochester, MN **2014**

Summary of Skills

- Exceptional customer service skills
- Ability to prioritize tasks
- Excellent work ethic
- Dedicated to helping others
- Proficient with Microsoft Office software
- Learns quickly and asks questions