

# KAYLEE MCINTIRE

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**OBJECTIVE:** To obtain a challenging financial planning intern position that will provide me with valuable experiences for the future.

## EDUCATION:

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**Bachelor of Science in Finance** Anticipated December 2020  
**Emphasis in Financial Planning and Insurance** 3.55 GPA  
Minnesota State University, Mankato – Mankato, MN Dean's List  
• Member of Financial Planning Club and Cru.

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## INTERNSHIP EXPERIENCE:

**Summer Appraiser Intern** Summer 2018  
Attig Pedersen Management & Appraisals  
• Reviewed and developed detailed property valuations for single family homes, condominiums, apartments, and rural properties.  
• Assembled and analyzed property information to determine its true fair market value and successfully resolved property owner inquiries.

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## WORK EXPERIENCE:

**Cashier/Team Member (Temporary)** 08/18 to Present  
Tractor Supply Co. – Mankato, MN  
• Provided excellent customer service by listening to customer's needs and recommending items.  
• Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.

**Farm Hand** 04/12 to 08/18  
Triple G Farms – Rock Rapids, IA  
• Tended to livestock and kept them fed and healthy, as well as observed the cattle for signs of illnesses and treated them immediately.  
• Ran various tractors and machinery for duties such as baling hay, feeding cattle, and transporting grain.  
• Repaired fences and machinery.

**Child Care Worker** 08/16 to 01/18  
Kid's Club – Rock Rapids, IA  
• Supervised and monitored the safety of the children in my care.  
• Organized activities that allowed toddlers to develop small motor skills.  
• Kept records and schedules of feeding times for infants.

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## COMPUTER SKILLS:

- Microsoft Word
  - Microsoft Excel
  - Have Browsed Around In Redtail
  - Microsoft Power Point
  - Microsoft Outlook
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## PROFESSIONAL SKILLS:

- Adaptable
- Hard Working
- Dedicated
- Goal Minded
- Self-Motivated
- Quick Learner
- Great Communicator
- Creative Thinker
- Detail Oriented
- Organized